

TOWN OF INDIAN LAKE HIGHWAY DEPARTMENT

MAY 2013

Spring has finally arrived and with it is road sweeping. All the roads have been swept except for Tower Hill, which will be done when our broom parts arrive that have been ordered for 3 weeks.

We have done some reclamation work on gravel screening in the Lower Chain Lakes Pit.

The dirt roads have not been graded due to the very dry conditions that we have had.

Work will start on Pelon Road Monday May 13th.

The 6 ton weight limit restrictions have been lifted on all town roads.

Thank you

Jamie Roblee

Town Highway Superintendent

Events/Activities Report
Indian Lake Town Board
May 9, 2013
Reported by Vonnie Liddle

- Apr. 4** Typed and submitted summer events to Adirondack Guide. Wrote town board report.
- Apr. 5** Delivered calendars and posters. Cleaned office.
- Apr. 8** Worked on Snocade. Worked on Citizen of the Year. Attended town board meeting.
- Apr. 9** Worked on Community Pride Day. Worked on Black Fly Challenge. Sent packets to Citizen of the Year committee.
- Apr. 10** Worked on advertisement for Adirondack Explorer.
- Apr. 11** Worked on Adirondack Mountains Antiques Show post cards.
- Apr. 12** Worked on Adirondack Mountains Antiques Show post cards. Worked on Music in Byron Park.
- Apr. 15** Worked on town wide yard sale. Worked on Citizen of the Year. Attended Snocade meeting.
- Apr. 16** Worked on Snocade. Took supplies to shed.
- Apr. 17** Worked on Music in Byron Park. Worked on figure skating party. Attended marketing meeting.
- Apr. 18** Followed up with marketing meeting. Filed highway use permits with DOT for Black Fly Challenge and Independence Day Parade.
- Apr. 19** Worked on event budgets. Prepared for figure skating party.
- Apr. 20** Figure skating pizza party.
- Apr. 22** Cleaned out files in large filing cabinet.
- Apr. 23** Finished cleaning out files in large filing cabinet. Attended Adirondack Mountains Antiques Show meeting.
- Apr. 24** Worked on mistake on Adirondack Mountains Antiques Show post card.
- Apr. 25** Continued work on post cards.
- Apr. 26** Continues work on post cards.
- Apr. 29** Created, printed and folded May community calendar.
- Apr. 30** Attended Hamlets 3 meeting in Long Lake. Sorted tee-shirts for Community Pride Day.
- May 1** Community Pride Day.
- May 2** Worked on Community Pride Day paperwork. Worked on Black Fly Challenge.
- May 3** Worked on Adirondack Mountains Antiques Show mailing. Worked on Community Pride Day thank you cards.
- May 7** Attended meeting in Speculator with the chamber of commerce director.
- May 8** Delivered community calendars. Created Memorial Day weekend ad and sent to newspapers. Mailed Community Pride Day thank you notes.

Daily – Checked and responded to emails and phone messages.

UPCOMING EVENTS: MAY 24 & 25 CHARITY YARD SALE. MAY 24 – 26 TOWN WIDE YARD SALE. JUNE 7 – 9 HAMILTON COUNTY BIRDING FESTIVAL. JUNE 8 BLACK FLY CHALLENGE.

PARKS AND REC. MONTHLY REPORT

From: April 2013 to May 8th 2013 the Parks and Rec. Employees did the following work:

HEALTH CENTER: Painted one handicapped parking spot, found out what a bad smell problem was in basement and fixed it. Fixed front door. Fixed elevator problem. Cleaned cobwebs in front of both doors. Fixed lights, one balusters.

TOWN HALL: Painted bathrooms. Fixed outside lights. Helped load old parts from lights and balusters. Painted two new handicapped parking spots.

BLUE MT. REST ROOMS: Cleaned and resupplied every Monday – Friday.

BLUE MT. DAM: Opened and checked till water level went down. Cleaned a bunch of logs out of spillway.

BLUE MT. REC. LOT: Blew snow off tennis court. Plowed driveway so Copeland could start work on courts. Took basketball set down, painted and repaired. Took tennis court net post down, painted and repaired. Put picnic table out.

BLUE MT. BEACH: Put three picnic tables out. Put one bench out in Town. Put flower boxes back in “Hut”.

BYRON PARK: Repaired outside lights and window. Put benches and picnic tables out for season. Swept out Pavilion. Moved flower barrels and moose up to ski hut and cleaned ceiling in Pavilion. Put big chair out for season.

MEAL SITE: Fixed light and ballistor in hallway.

SKI HUT BUILDING: Raked yard and pumped out septic tank. Cleaned garage. Put new railings on back steps and exit signs.

TOWN BUILDING SIDE WALKS: Checked everyday. Shoveled and salted when needed.

EQUIPMENT MAINTENANCE: Serviced groomers and drags and put away for the season. Took snowbolwers and cab off 318 JD tractors and put mower decks on.

LITTLE LEAGUE FIELD: Raked in field several times and unplugged drains to dry upfield. Hauled three dump truck loads of clay and put on infield and pitchers mound. Mowed, weedeated, raked and lined field for games.

B.T.I.: Started treating April 1st. Men were out everyday, Big Brook, Sabael, Town, Blue MT., Chain Lake, Adirondack Lake Rd., Fagen Flats and Parkerville. Repaired broken sprayer. Filled out paper work after every day.

BLUE MT. TRANSFER STATION: Opened road. Cut trees and opened Saturday May 4th.

CHAMBER: Put bench out and ran new telephone lines.

COMMUNITY GARDEN: Dug out rocks and hauled away. Dug holes for post for new gate.

CEDER RIVER CEMETERY: Took ribbon fence down.

BENTON CEMETERY: Took “No Snowmobiling” sign down.

CHAIN LAKES BEACH: Put up volleyball nets and swing sets. Hired lifeguards and worked on permit with Julie.

LIBRARY: Put new sign up and put chairs out for season.

EVENTS: Went with State and helped stock trout. Picked up garbage from “Community Pride Day”. 420 lbs. of garbage was picked up.

TRANSFER STATION, INDIAN LAKE: Filled in for Josh when needed. Helped repair a loader tire.

WORKPLACE VIOLENCE PROGRAM: Worked with Julie and checked Town Buildings to bring up to code.

D.E.C.: Had several talks with Eric Karza about changing our permit to allow bigger groomers on trail. Sent him proof about changes that are done to see if State would change their minds.

BRUCE WELLS – 5/8/2013

Town of Indian Lake water and wastewater report

For April 2013

All samples required by DEC and DOH were submitted to the lab in Glens Falls.

Testing at all plants was completed daily.

On the first day of rafting the dam broke again. We had to replace the operating nut, ring gear and bearings.

As mentioned in our last report we are continuing to work with Knapp Engineering to resolve our computer problems at the water #2 plant.

The drying bed was raked up and shoveled out to prepare for the iron and manganese waste from the water plant.

Two leaks were repaired, One on Cedar River Rd. the other on Hedges Rd. in Blue Mt.

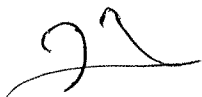
We repaired a fire hydrant that blew off last winter.

Clean up was completed at all of our leak sites from last winter.

Hydrant flushing has begun for the season.

All the steel roofing has been removed from the old wastewater plant.

Thank-You



Kevin King water and wastewater superintendent

Month of April 2013
Mechanic's Report
Reported by Bill Wells

Sanded roads with Greg

Put new wafers on small broom.

Put new wafers on big broom.

Put rebuilt pump on transfer pump.

Rebuilding loader bucket on 544E

Put new wafers on big broom again.

Rebuilding little brooms core and sprocket.

Took ram and wing cable apart on #183.

New York State Department of Environmental Conservation

Environmental Quality- Division of Water

232 Golf Course Road, Warrensburg, NY 12885

Phone: (518) 623-1200 • Fax: (518) 623-1311

Website: www.dec.ny.gov



Joe Martens
Commissioner

April 22, 2013

Brian E. Wells, Supervisor
Town of Indian Lake
Town Hall, Pelon Road
P.O. Box 730
Indian Lake, NY 12842

**RE: Annual Inspection- Indian Lake Wastewater Treatment Plant
SPDES #0023329
Indian Lake (T), Hamilton County**

Dear Supervisor Wells:

On April 9, 2013, I conducted the annual inspection of the Indian lake Wastewater Treatment Plant. At the time of the inspection, the facility was found to be in satisfactory condition and was rated accordingly.

In speaking with Kevin King, who has taken over as Chief Operator with the retirement of Dean Moulton, it appears that the town has hired a new operator who is in the process of training for his wastewater license. It is good to see that the Town was able to fill this position.

The facility continues to be well operated and maintained. The Chief Operator and his staff are working on a wet weather plan for the plant, and are also implementing a regular alarm testing program. Both of these improvements should enhance operations at the facility.

A copy of the inspection report is attached. If you have any questions, please give me a call at 623-1221.

Sincerely,

Robert W. Streeter
Environmental Program Specialist 2

RWS:jz

Ec: William Lupo, P.E., Regional Water Engineer



MUNICIPAL WASTEWATER FACILITY INSPECTION REPORT - RECONNAISSANCE (Part I)

Purpose of Inspection <u>ANNUAL</u>		DEC Region <u>5</u>	Date of Inspection <u>4/9/13</u>
SPDES No. <u>0023329</u>	Facility Name <u>INDIAN LAKE WWTP</u>		Location (QTV) <u>INDIAN LAKE</u>
County <u>HAMILTON</u>	Name of Inspector <u>ROBERT W. STREETER</u>		Part II Attached? <u>X</u> Yes <u> </u> No
Summary Rating: <u>SATISFACTORY</u>			
Weather Conditions: <u>40's - OVERCAST</u>			
Rating Codes: S = Satisfactory U = Unsatisfactory M = Marginal NI = Not Inspected NA = Not Applicable			
Items	Rating	Comments (Note units out of operation/outstanding operation/etc.)	
A. General			
1. Buildings/Grounds/Housekeeping	<u>S</u>		
2. Flow Metering			
3. Stand-by Power	<u>S</u>	<u>TESTED 1/WEEK</u>	
4. Alarm Systems	<u>S</u>		
5. Odors/Odor Control	<u>S</u>		
6. Influent Impact on Operations	<u>S</u>		
7. Preventive Maintenance	<u>S</u>		
8.			
B. Preliminary/Primary			
1. Influent Pumps	<u>NI</u>		
2. Bar Screen/Comminutor	<u>S</u>		
3. Disposal of Grit/Screenings	<u>S</u>		
4. Grit Removal	<u>S</u>		
5. Settling Tanks	<u>NA</u>		
6. Scum/Sludge Removal	<u>↓</u>		
7. Effluent	<u>↓</u>		
8.			
C. Secondary/Tertiary			
1. <u>ACTIVATED SLUDGE</u>	<u>S</u>	<u>GOOD COLOR & MIXING</u>	
2. <u>CLARIFIERS</u>	<u>S</u>		
3.			
4.			
5.			
6.			
7.			
8.			
D. Effluent			
1. Disinfection	<u>NA</u>	<u>SEASONAL</u>	
2. Effluent Condition	<u>S</u>	<u>EFFLUENT CLEAR</u>	
3. Receiving Water Condition	<u>NI</u>		
4.			
E. Sludge Handling/Disposal			
1. Digesters	<u>S</u>		
2. Sludge Pumps			
3. Sludge Dewatering			
4. Sludge Disposal	<u>S</u>	<u>LIQUID SENT VIA HAULER TO GLEN'S FALLS WWTP</u>	
5.			
Signature of Inspector: <u>Robert W. Streeter</u>		Title: <u>EPS II</u>	Date: <u>4/9/13</u>
Name of Facility Representative: <u>KEVIN KING</u>		Title: <u>CHIEF OPERATOR</u>	Date: <u>↓</u>

MUNICIPAL WASTEWATER FACILITY INSPECTION REPORT - COMPREHENSIVE (Part II)

Facility Name INDIAN LAKE WWTTP	SPDES Number 0023329	Comments
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A. Collection System

- (1) 100 % Separate _____ % Combined
 (2) Did sewer overflows occur upstream of the plant in the past year? ☐ Yes ☒ No ☐ N/A
 (3) Reason for overflow(s):

- (4) Was overflow sewage chlorinated? ☐ Yes ☐ No ☒ N/A
 (5) Were there any unpermitted overflows/bypasses? ☐ Yes ☐ No ☒ N/A
 (6) Were appropriate agencies notified promptly, when required, of each overflow? ☐ Yes ☒ No ☐ N/A
 (7) Is the capability for bypass designed into the plant? ☐ Yes ☐ No ☒ N/A
 If so, list units which can be bypassed:

- (8) Does sewage by-pass the plant? ☐ Yes ☒ No ☐ N/A
 Define conditions under which bypass occurs (e.g. what flow):

Bypass frequency (times per year): _____

Average duration of bypass (hours): _____

- (9) Infiltration/inflow problems, e.g., is sewage ordinance enforced with respect to illegal stormwater connections?
 Explain as needed (include reference to corrective action or lack thereof).

I/A IMPROVED. OPERATORS STILL LOOK FOR SUMPS / ETC.

- (10) Is there a BMP/Wet Weather Operations Plan? ☒ Yes ☐ No ☐ N/A
 (11) Number of pump stations in system: 1
 Number inspected this inspection: 0
 Comments (consider access, ventilation, lighting, emergency power, safety, etc):

B. Industrial Waste

- (1) Are industrial waste loadings causing problems at this facility? ☐ Yes ☒ No ☐ N/A
 Explain as needed (describe nature of problem an extent and adequacy of measures to address the problem):

- (2) Is there a sewer use ordinance? ☒ Yes ☐ No ☐ N/A

Date: _____

Based on Model: _____
 Is it being enforced to control Industrial Waste?

No INDUSTRY
☐ Yes ☐ No ☒ N/A

- (3) Does this facility accept septage? ☐ Yes ☒ No ☐ N/A
 How much?

How is it introduced?

C. Laboratory Information

(1) Is the permittee using an ELAP certified laboratory?

☒ Yes ☐ No ☐ N/A

Details:

(2) Is a commercial laboratory used?

☒ Yes ☐ No ☐ N/A

Lab Name: CNA ENVIRONMENTAL LABS

Lab Address: BALTIMORE SPA

(3) Pertaining to SPDES Self-Monitoring:

(a) Does the permittee have a written sampling plan?

☒ Yes ☐ No ☐ N/A

If yes, are they following their plan?

☒ Yes ☐ No ☐ N/A

(b) Is testing done for all parameters at required frequency and punctually reported?

☒ Yes ☐ No ☐ N/A

(c) Do sampling techniques meet requirements and intent of permit?

☒ Yes ☐ No ☐ N/A

(d) Are EPA-approved procedures used?

☒ Yes ☐ No ☐ N/A

(e) Is calibration and maintenance of instrumentation and equipment satisfactory?

☒ Yes ☐ No ☐ N/A

(f) Is quality control used? (Spiked/duplicate samples)

☐ Yes ☒ No ☐ N/A

(g) Should sampling frequencies/types be modified?

☐ Yes ☒ No ☐ N/A

If yes, please explain:

(h) Are lab records satisfactory?

☒ Yes ☐ No ☐ N/A

(i) Is a minimum of 3 years data kept?

☒ Yes ☐ No ☐ N/A

(4) Pertaining to Process Control:

(a) Is testing performed for all necessary parameters?

☒ Yes ☐ No ☐ N/A

(b) Is testing performed at necessary frequencies?

☒ Yes ☐ No ☐ N/A

(c) Are procedures technically sound?

☒ Yes ☐ No ☐ N/A

(d) Is sampling adequate?

☒ Yes ☐ No ☐ N/A

Activated Sludge Facility:

(e) Does the facility operator test for the following:

☒ Yes ☐ No ☐ N/A

MLSS?

☒ Yes ☐ No ☐ N/A

Dissolved Oxygen?

☒ Yes ☐ No ☐ N/A

Settleability?

☒ Yes ☐ No ☐ N/A

Microscopic Analysis of Sludge?

☒ Yes ☐ No ☐ N/A

Final Clarifier Sludge Blanket Depth?

☒ Yes ☐ No ☐ N/A

Process Control "Target Values"?

☒ Yes ☐ No ☐ N/A

(f) Does the facility operator calculate the following process control parameters:

☐ Yes ☒ No ☐ N/A

MCRT?

☐ Yes ☒ No ☐ N/A

Sludge Age?

☐ Yes ☐ No ☐ N/A

(g) Is the testing applied towards process control adjustments?

(h) What approach (if any) is used to determine changes in:

Sludge Age?

TARGET MLSS & SETTLEOMETER TESTS

Waste Sludge Flow?

11

(i) Was laboratory information used to prepare the DMR and Monthly Operating Report properly?

☒ Yes ☐ No ☐ N/A

(5) Explanation as needed for any of the above:

D. Personnel Information

(1) Is staffing and training adequate? (Consider all aspects, including management/supervision, operations, laboratory, maintenance, safety, availability of training, development of staff, etc). ☒ Yes ☐ No ☐ N/A

(2) Certified Operators:

Chief Operator - Name, Certificate Number, Grade, Renewal Date:

KEVIN KING 2A

Assistant Operator - Name, Certificate Number, Grade, Renewal Date:

PAT

2A

+

JUSTIN HUSSON (2/19/13)
OPERATOR IN TRAINING

(3) Is operational staff certified at the appropriate level(s)?

☒ Yes ☐ No ☐ N/A

Explain if needed:

(4) Do facility operators have renewal certification and/or training records?

☒ Yes ☐ No ☐ N/A

(5) Plant Classification: _____

(6) Plant Score: _____

(7) Explain as needed for any of the above:

E. Additional Information

(1) Is treatment facility properly operated and maintained?

☒ Yes ☐ No ☐ N/A

Details:

(2) Check Adequate/Inadequate as appropriate:

(a) Preventive maintenance schedules exist and are followed?

☒ Adequate ☐ Inadequate

(b) Records are kept for maintenance, repairs and replacement?

☒ Adequate ☐ Inadequate

(c) Spare parts inventory is maintained?

☒ Adequate ☐ Inadequate

(d) O&M Manual exists and is available?

☒ Adequate ☐ Inadequate

(e) O&M Manual kept up-to-date?

☒ Adequate ☐ Inadequate

(f) As-built plans and specifications exist and are available?

☒ Adequate ☐ Inadequate

(g) Manufacturers' O&M specifications exist and are available?

☒ Adequate ☐ Inadequate

(h) Other records kept as needed (e.g. flow recorder charts)?

☒ Adequate ☐ Inadequate

☒ (i) Alarm system for power or equipment failures is properly maintained and tested?

☒ Adequate ☐ Inadequate

(j) Standby power system exists and is routinely tested?

☒ Adequate ☐ Inadequate

(3) Current copy of Part I and Part II of SPDES permit on premises?

☒ Yes ☐ No ☐ N/A

(4) Has facility been subject of complaints (odors, others)?

☐ Yes ☒ No ☐ N/A

If yes, describe:

(5) Is sludge disposal satisfactory and are required permits in force?

☒ Yes ☐ No ☐ N/A

(a) Name and location of sludge disposal site (and/or name and permit number of scavenger):

LIQUID TO GLENS FALLS

(b) Is there an alternate sludge disposal site or contingency plan?

☒ Yes ☐ No ☐ N/A

If yes, please describe:

ANY OTHER PLANT THAT ACCEPTS LIQUID SLUDGE


- (6) Does facility have effective administrative structure and adequate financial systems (e.g. Repair Reserve Fund, Uniform Accounting System)? ☒ Yes ☐ No ☐ N/A
- (7) Is progress on compliance schedule(s) (e.g. Upgrading, CSC, Pretreatment) satisfactory? ☐ Yes ☐ No ☒ N/A
- (8) Explanation as needed for any of the above:

F. Inspector Comments

BRIAN WELLS TOWN SUPERVISOR

OPERATOR TO BEGIN REGULAR TESTS OF ALARM SYSTEMS.

OPERATOR IS DEVELOPING WRITTEN WET WEATHER OPERATIONS PROCEDURES.

Signature of Inspector: 	Title: EPS II	Date: 4/9/13
Name of Facility Representative: KEVIN KING	Title: CHIEF OPERATOR	Date: ↓



TOWN OF INDIAN LAKE

P.O. Box 730 Pelon Road
Indian Lake, Hamilton County
New York 12842

April 11, 2013

Leilani Ulrich, APA Chairwoman
Adirondack Park Agency
PO Box 99
Ray Brook NY 12977

Dear Chairwoman Ulrich:

I am writing because of the recent purchases of land from the T.N.C. by the State of New York in the counties of Hamilton and Essex, most notable the Indian River Tract and OK Slip located in Hamilton County, and the Essex County chain of lakes.

The impact these land purchases potentially will have on the surrounding communities is enormous. This is why I am asking the APA to consider the Town of Indian Lake to be an "in-the-park meeting site." As the southern most access point to the Indian River tract, the Town of Indian Lake will be greatly impacted by the APA land classifications recommendation to the Governor.

If and when dates for these hearings become available please contact me at my office, 518-648-5885, and we will make the proper arrangements for a meeting hall.

Thank you for your consideration.

Sincerely,

Brian E. Wells
Supervisor for the Town of Indian Lake



May 3, 2013

Mr. Brian E. Wells, Supervisor
Town of Indian Lake
PO Box 730
Pelton Road
Indian Lake, NY 12842

Dear Supervisor Wells:

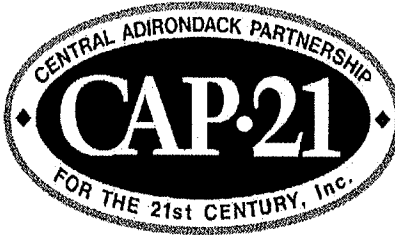
I am writing on behalf of Adirondack Park Agency Chairwoman Lani Ulrich and in response to your April 11 correspondence. Thank you for your interest in having the Town of Indian Lake be an "in-the-park meeting site" for the public hearings that will be scheduled for the land classifications for the Essex Chain, Indian River and OK Slip Falls parcels.

The Adirondack Park Agency is looking into the Town of Indian Lake as being a possible location. We are hopeful our meeting schedule will be finalized after our Board authorizes us to go to public hearing.

Sincerely,

Terry Martino
Executive Director

TM:mp



P.O. Box 642
Hemmer Cottage on the Pond
216 Park Ave
Old Forge, NY 13420
Phone: 315-369-3353
Fax: 315-369-3355
Email: info@cap-21.org
Website: www.cap-21.org

Board of Directors:

Sandy Booton
Vice President
Old Forge

Deborah Carhart
Old Forge

Ellie Cohen
Old Forge

Colin Criss
Old Forge

Michael Cunningham
Old Forge

Michael Farmer
Old Forge

Tim Foley
President
Old Forge

Page Hannah
Secretary
Old Forge

George "Bud" Hippisley
Old Forge

Mona Lincoln
Otter Lake

Yvonne "Bonnie" Lutz
Inlet

William Ransom
Old Forge

Carolyn Trimbach
Treasurer
Old Forge

Ex-Officio:

John Frey
Town of Inlet

William Hasenauer
Town of Forestport

Ted Riehle
Town of Webb

Clark Seaman
Town of Long Lake

Brain Wells
Town of Indian Lake

Fred Trimbach, Chair
Hanging Flower Baskets

Staff:

Nicholas Rose
Executive Director
Inlet

Kristin Frymire
Office Administrator
Woodgate

April 9, 2013

Brian Wells, Supervisor
Town of Indian Lake
PO Box 730
Indian Lake, NY 12842

Regarding: 90 Miler Blueway Trail – Local Waterfront Revitalization Project

Dear Supervisor Wells: *Brian*

Enclosed please find check # 1001 in the amount of \$7,500 from the Town of Webb relating to reimbursement for a portion of the Blue Mt. Lake Association beach pavilion. This project was accomplished as part of an approved budget and scope of work for the Town of Webb contract # C006527, conducted for the NYS Department of State with funds provided under Title 11 of the Environmental Protection Fund.

The Town of Webb and CAP-21 have been pleased to support the pavilion project as part of this initiative. If you require additional information of clarification, please do not hesitate to contact us. We look forward to continued collaboration with the Town of Indian Lake.

In Partnership,

Nich
Nicholas Rose
Executive Director

CC: Theodore Riehle, TOW Supervisor



TOWN OF INDIAN LAKE

P.O. Box 730 Pelon Road
Indian Lake, Hamilton County
New York 12842

April 11, 2013

CAP - 21
Nick Rose
PO Box 642
Old Forge NY 13420

Dear Nick:

I would like to thank you Nick, CAP 21, and the Town of Webb for including the Blue Mountain Lake Pavilion in the 90 miler Blueway-Local Waterfront Revitalization Project. The "Hutt" was a great example of not only our local community groups and municipality but also our larger community, "the Adirondack Community", coming together to enhance a multi-town event.

Again, thanks to the Town of Webb and CAP 21.

Sincerely,

Brian E. Wells
Supervisor of the Town of Indian Lake

RIIPP REGIONAL INLET INVASIVE PLANT PROGRAM
PO BOX 179 INLET, NEW YORK 13360

April 16, 2013

Town of Indian Lake
Pelton Road, Box 730
Indian Lake, NY 12842

Dear Supervisor Wells and Town Board:

We appreciate your generous donation in the amount of \$400.00 to RIIPP. We hope to control the spread of this invasive plant in the North Country with contributions such as yours.


On behalf of Regional Inlet Invasive Plant Project, our list of donations reflects the passion by you to keep this plant from moving forward into the Adirondack Park. The success shown here in Inlet encourages us to continue all along Route 28 to Blue Mountain, Long Lake and Indian Lake and beyond.

We are constantly discovering more patches in the North Country, thanks to the work of our volunteers, which now needs to be dealt with by our applicators. This costs money of which we have received our final grant from Hamilton County Soil and Water this 2013 season. It would be beneficial to have the support from other counties within this state to begin programs like ours to work on removing these invasive plants.

We need to take care of our mountains, waterways and forests by controlling these types of plants in the Adirondacks.

Thank you for your gift!

Sincerely yours,


Patty Wittmeyer
Knotweed Secretary

NORTH COUNTRY CRAFTERS
INDIAN LAKE, NEW YORK
12842

April 17, 2013

Town of Indian Lake
P O Box 730
Indian Lake NY 12842

Dear Sir

The ladies of North Country Crafters
wish to present this check for \$100.⁰⁰
to show our appreciation for allowing
us to use the building for our work shops.

Sincerely
Rosalie Blanchard
Treasurer
P O Box 147
Indian Lake NY 12842

TOWN OF INDIAN LAKE ONLINE BANKING POLICY

Introduction

The Town of Indian Lake has a responsibility to conduct its business efficiently. The establishment of, and the strict adherence to, sound financial management policies is an integral part of the organization. It is essential the Town of Indian Lake control all operational risks as far as is possible. This should include the participation of all those involved directly or indirectly with the banking arrangements for the organization. This policy aims to detail responsibilities, risk management, internal controls, and audit requirements associated with the use of online banking.

Responsibilities

The ultimate responsibility for the implementation of this policy lies with the Town Supervisor. Each of the following will have a role associated with online banking and have a duty to observe the highest standards of probity and are expected to behave diligently at all times. Online banking is accessed by means of the internet with each user having a personal username, password and memorable information, each is expected to keep this confidential at all times. Each person has specific responsibilities as defined in the Online Banking Procedure:

- ☐ The Town Board
- ☐ The Sr. Account Clerk
- ☐ The Town Supervisor

Risk Management

The increase in available technology, such as online banking, offers considerable benefits but also increases potential risks. It is vital that the benefits outweigh the risks and that any risk is minimized through effective management. The Town of Indian Lake will endeavor to manage the risks associated with online banking through the completion of an Annual Online Banking Risk Assessment. This will be the responsibility of the Town Supervisor who will report any concerns identified to the Town Board.

Internal Controls

As a municipal organization, The Town of Indian Lake, mandated by the State of New York Comptrollers Office, has an obligation to use the funds

available to further its needs for public benefit. It is also necessary in some cases for funds to be used for specific purposes (restricted funds). It is vital that controls are in place to ensure this happens. All online banking is restricted to internal funds transfers, direct deposit of payroll to employees, payments to vendors, and NYS Vendor Portal Receipts; all of which must be authorized by the Town Supervisor.

Payroll

Payroll will be calculated and input online by the Sr. Account Clerk who will produce a Banking Report and Payroll Report that will be authorized by the Town Supervisor. This will then feed in to the first level of online authorization as detailed above.

Audit Requirements

The Town Board will be responsible for completing regular internal audits to ensure that the procedures are fully followed and that any loopholes are identified and processes agreed to cover them. In accordance with statutory requirements, when appropriate, the organization will seek the services of an external auditor on an annual basis who will verify that the agreed procedures are being complied with.

Policy Revisions

This policy will be reviewed every three years and amended as necessary, or earlier in accordance with any forthcoming legislation. All employees should pass suggestions or recommendations for the revision of any aspect of the policy through normal channels to the Town Supervisor.

Authorized by

- ☐ The Town Board
- ☐ The Sr. Account Clerk
- ☐ The Town Supervisor

Let the above be admitted to the Town Board Meeting minutes on this _____ day of **May, 2013**.

AYES:

NAYS:

Dated: May _____, 2013



July 21, 2013
Indian Lake, New York

**A celebration of New York's beautiful
Adirondacks region, culminating in a day of
water races, food, music and more!**

- **Invitational whitewater race**
- **Internationally competitive flatwater race**
- **Race-day festival with music, food, demos, displays, kids activities and more**
- **Lead-up calendar of fun events across the region**

Go to iloveny.com/adkchallenge for details

To receive updates on the latest ADK Challenge info:

- **Sign up for the I Love NY e-newsletter at:
iloveny.com/newsletter.aspx**
- **"Like" I Love NY on Facebook at: facebook.com/iloveny**
- **Follow us on Twitter at twitter.com/I_LOVE_NY**



Helping Hands Caregivers

145 White Birch Lane
Indian Lake, New York 12842

(518) 648-5713 / Fax: (518) 648-0077

Email hhchc@frontiernet.net

Kathleen A. Hutchins
Executive Director

April 10, 2013

Directors

Beverly Cannan
Indian Lake, New York

Dominick Curcio
Indian Lake, New York

Doris Flatt
Indian Lake, New York

Margaret Evatt
Sabael, New York

Gertrude K. Hooker
Long Lake, New York

Leda Johnson
Indian Lake, New York

Richard Leonard
Indian Lake, New York

Leila Lewis
Indian Lake, New York

Sheila Lindsey
Long Lake, New York

Gordon L. Purdy II
Speculator, New York

Sally Stanton
Indian Lake, New York

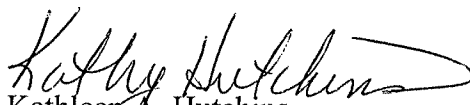
Vonnie Liddle, Events Coordinator
The Town of Indian Lake
PO Box 730
Indian Lake, NY 12842

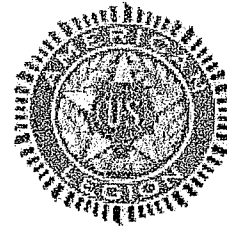
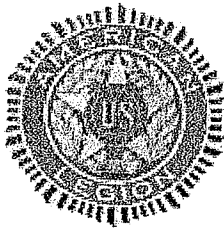
Dear Vonnie,

On behalf of Helping Hands Caregivers, thank you for your very generous support. Irish Road Bowling raised a total of \$1,446.00 for our 2013 donor campaign. Your support enables us to provide quality health care services to members of our community that might otherwise not be able to remain safely in their homes. We commend your continuing efforts to help us contribute to the health and well-being of Hamilton County residents.

This notice is to confirm that you did not receive any goods or services from us in exchange for your donation. Thank you again for your ongoing and generous support of the work we do in our communities.

Sincerely,


Kathleen A. Hutchins
Executive Director



The American Legion
Post 650
P.O. Box 384
Long Lake, New York 12847

25 April 2013

Hamilton County Board of Supervisors
PO Box 205
Lake Pleasant, NY 12108

Dear Supervisors,

On behalf of American Legion Post 650 and other Legion Posts within Hamilton County, I ask for your emphasis on participation in the Hamilton County Memorial Day ceremonies in Long Lake on 27 May 2013.

Memorial Day has always been a heartfelt tribute to those who have given the ultimate sacrifice for their country. The communities within Hamilton County have always chosen this day to rally with great pride each year with shared goals of recognizing sacrifice and educating everyone about that sacrifice. Due to declining Legion membership and other factors, the Hamilton County celebration has been somewhat less enthusiastically supported. With your assistance and support, we can reverse that trend and make the 2013 Hamilton Memorial Day ceremonies a more memorable event.

Here is what we plan for the Hamilton County Memorial Day Celebrations in Long Lake on 27 May 2013:

- Prior to the Hamilton County events, Long Lake will conduct its Memorial Day Celebrations beginning at 1200 hours with a parade from the Long Lake Town Hall to the Long Lake Cemetery. There, Long Lake will conduct its traditional ceremonies and honor the dead.
- By 1330 hours, the Long Lake Parade will make its way South on South Hill Road to link up with other Hamilton County participants at the Mount Sabattis Recreation area and along Owls Head Road.
- After a short ceremony at the Long Lake Viet Nam Memorial (at the base of the Mount Sabattis Recreation Area). All Hamilton County parade participants will march back through Long Lake to the Long Lake Central School lawn across the street from the Long Lake Town Hall. Vehicles and floats will be directed to stage along School Road and participants and spectators can move to the School lawn.
- At that point, various participants, elected officials, and speakers will be introduced by the master of ceremonies and a traditional Hamilton County Memorial celebration will proceed. A

more detailed agenda for this portion will be produced and distributed prior to 27 May 2013. We plan to include musical selections by all participating bands, short and concise speeches recognizing the significance of the day and ceremonies, as well as a traditional salute to the dead led by the American Legion participants. There will also be announcements for winners of the parade participants – there will be monetary awards funded by the American Legion.

- At the conclusion of the ceremonies, parade participants will be provided nourishment at the Long Lake Fire Hall compliments of the Long Lake Fire Department and American Legion Post 650.

What are we asking you for? Emphasize participation of Fire Departments & other first responders, schools and school bands, Boy & Girl Scout Troops, floats from private citizens and businesses, classic or unique vehicle owners, elected officials, anyone or any organization that you feel can add some value to this Hamilton County celebration of Memorial Day. Utilize your contacts, friendships, and platforms such as social media to raise awareness of, and participation in, this unique remembrance of those who have given the ultimate sacrifice so that we may enjoy this opportunity.

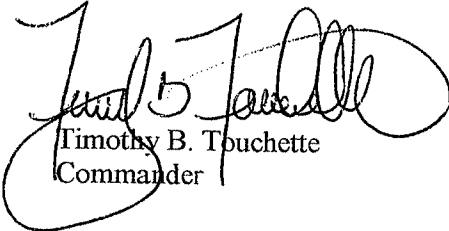
We ask that any and all Hamilton County participants arrive at the Mount Sabattis Recreation area (and Owls Head Road) no later than 1315 hours on 27 May 2013. Please provide any/all organizational or individual intent to participate to the Long Lake Parks Recreation & Tourism Offices at (518) 624 3077 or via the website: www.mylonglake.com

As stated above, more specific details on the agenda for the celebrations will become available as we understand more about who may participate.

Any questions can be addressed to the undersigned at (518) 624- 3861 or the Long Lake Director of Parks, Recreation & Tourism at (518) 624-3077.

Thank you for your consideration.

Respectfully,



Timothy B. Touchette
Commander