

TOWN OF INDIAN LAKE HIGHWAY DEPARTMENT

OCTOBER 2014

Ditching continues on John Rust Road as well as ditching is being done on Maple Lodge Road.

The top coat of blacktop was applied on Pelon and Benton Roads.

Binder coat was applied to Stanton Road and White Birch Lane.

Shoulders will be applied on these roads sometime in the next month.

Two of our trucks have been hauling blacktop for various towns within Hamilton County as well as for Hamilton County Highway. This has been going on since just after Labor Day.

Various neighboring towns have helped us with our blacktop hauling as well. Including the Town of Johnsburg and Minerva. We have also helped them with various tasks in the past year.

This shared service makes trucking costs minimal when large hauling jobs are done.

Mowing was finished and leaf blowing has started.

Sand will also be stockpiled soon.

Thank you

Jamie Roblee

Town Highway Superintendent

Month of September 2014
Mechanic's Report
Reported by Bill Wells

New tire on 1010 mower tractor

New starter on Dodge pick-up

Adjusted brakes on #182 dump truck

Worked on 1010 ignition switch

Fixed tailgate and lights

Installed Reman started on #187 grader

1010 points and distributor on mower tractor

#184 loader brake and changed hydraulic and oil filter

Changed beacon light on TC45 mower tractor

Changed wafers on little broom for 3320 tractor

Town of Indian Lake water and wastewater report

For September 2014

Samples were submitted to the lab in Glens Falls.

Test were done at all plants daily.

A vacuum pump was replaced at the Blue Mt Lake water plant.

A hydrant was replaced in Blue Mt out by Eagle's Nest.

The water main on Durrant Rd was tapped for a water service for Quinn Booth.

Two new 160 gallon chlorine storage tanks were put in the Indian Lake water plant to replace our 350 gallon storage tank, so we no longer have to have a bulk storage permit.

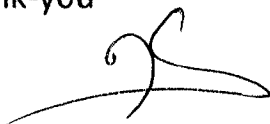
Tim Callahan's water service was moved so it is now on his property.

A curbstop was replaced on Adirondack Lake Rd for Dave Caruso.

The old sewer plant was knocked down and the metal was hauled away by a scrapper.

The yearly lead and copper samples were sent to the lab.

Thank-you

A handwritten signature in black ink, appearing to be 'Kevin King', with a stylized flourish at the end.

Kevin King/water and wastewater superintendent

Events/Activities Report
Indian Lake Town Board
October 7, 2014
Reported by Vonnie Liddle

- Sept. 3 Delivered community calendars. Worked on Appreciation Picnic. Worked AMAS. Worked on 90-Miler.
- Sept. 4 Worked on 90-Miler; placed portable toilets, and set up cones. Worked on Appreciation Picnic.
- Sept. 5 Worked the 90-Miler all day in Blue Mountain Lake.
- Sept. 7 10th Mountain Division Band concert at the Indian Lake Theater.
- Sept. 8 Worked on Appreciation Picnic. Worked on AMAS. Attended town board meeting.
- Sept. 9 Attended CCT meeting.
- Sept. 10 Printed set back letters for Rustic Fair in Blue Mountain Lake. Worked on Appreciation Picnic.
- Sept. 11 Attended Youth Board meeting in Lake Pleasant. Ordered portable toilets for AMAS and Moose Festival. Worked on AMAS.
- Sept. 12 Traveled to Blue Mountain Lake to hand out vendor set back letters for Rustic Fair. Requested sheriff patrol for school traffic control during dismissal for AMAS. Worked on Appreciation Picnic.
- Sept. 14 Adirondack Challenge Appreciation Picnic.
- Sept. 15 Updated chamber of commerce event calendar. Cleaned up after picnic. Placed portable toilets for AMAS and Moose Festival.
- Sept. 16 Prepared lunch trays for Parks & Rec. and Highway. Took care of rest of food from picnic. Submitted bills.
- Sept. 17 Updated chamber of commerce event calendar. Handed out vendor set back letters in Indian Lake for AMAS.
- Sept. 18 Handed out vendor set back letters for AMAS. Worked on AMAS.
- Sept. 19 Worked on AMAS. Traveled to Blue Mountain Lake to hand out vendor set back letters. Had to call NYS Police after receiving a complaint from the school regarding parking during the AMAS, driveway was blocked.
- Sept. 20 AMAS.
- Sept. 21 AMAS.
- Sept. 22 Organized AMAS file.
- Sept. 24 Ordered supplies for Halloween Festival. Worked on Zumba classes. Worked on community calendar.
- Sept. 25 Worked on community calendar. Worked on yearly calendar letter to be sent out to organizations.
- Sept. 30 Updated, printed and folded community calendar. Worked on Zumba classes. Worked on Halloween Festival. Attended AMAS meeting.
- Oct. 1 Printed Zumba posters. Worked on Halloween Festival. Worked on yearly calendar letter. Delivered community calendars and posters.
- Oct. 2 Created and sent invoice to ROOST for AMAS. Worked on town webpage; uploaded Form for events.
- Oct. 3 Attended Tourism Destination meeting. Worked on Halloween Festival.
- Oct. 6 Created two winter ads; sent one to JMF Publishing and one to Adk. Winter Guide.

Daily – Checked and responded to emails and phone messages. Checked and posted on Facebook.

UPCOMING EVENTS: OCTOBER 31 Halloween Parade & Festival.
NOVEMBER 4 United Methodist Church Election Day Dinner. NOVEMBER 28 – 29 Country Christmas Tour.

PARKS AND REC. MONTHLY REPORT
September 4, 2014 – October 7, 2014

BLUE MT. REST ROOMS: Picked up garbage every Mon. – Fri.. Cleaned and resupplied, checked Blu Mt. Dam, opened and closed when needed.

TRANSFER STATION: Filled in for Josh on days off. Picked up plow for loader and started repair work on it. Mowed and weedeated Blue Mt. transfer station.

AMBULANCE GRARAE/MEALSITE: Pressured washed buildings, took gutters down and cleaned. Stained building and painted trim, painted Amb. Corp. sign. Sanded and cleaned doors and put new paint on them.

BYRON PARK: Reset outside light timers in log building. Changed bulb and put new ballistor in light.

HEALTH CENTER: Fixed soffits, repaired leak around chimney's, thawed out air cond. After it froze two times. Checked emergency lights and put 2 new bulbs in. Took new cleaner around and showed her what to do. Ordered more supplies to clean with. Built new box to cover outside electric panels.

INDIAN LAKE MOWING: Weedeated and mowed Town Hall, Library, Health Center, Museum, Legion, 3 Town Signs, Ruben Rist, Chain Lakes, Old Water Plant, Ski Hut and Benton Cemetery 3times this month. Mowed and weedeated Byron Park, Shooting Range, Catholic Cemetery, Cedar River Cemetery, Old Sewer Plant, Fire Hall, Mini Park and Chamber two – three times. Mowed and weedeated new water plant for sewer and water.

BLUE MT. LAKE MOWING: Mowed and weedeated Blue Mt. Cemetery, Rec. Lot, Old Garage, Beach, Fire Hall, Bathroom, Water Plant, Water Tank and 3 Town signs 2 times.

LIBRARY: Replaced rotten boards, stained ½ the building and painted trim. Measured up and ordered new window to replace broken one. Changed bulbs in reading room.

TOWN HALL: Took garbage and cardboard to transfer station every Monday and Friday. Ordered cleaning supplies for building. Repaired Julie desk.

EVENTS: Set up barricades, cones, garbage cans, pylons in Blue Mt. for 90 miler, picked up garbage that night. Antique show: put up 3 prepare to stop signs, put pylons, barricades, garbage cans, stakes, ribbons and picnic tables. Picked up garbage during week, cleaned up after it was over. Moose Festival: moved table out of Pavilion, set electric box up, checked on power in Mini Park, set up 3 prepare to stop signs, picked up everything after it was over.
1st day of school: Set up tent on front lawn, took down next day.

SKATING RINK: Replaced rotten boards on fence, painted inside fence white, outside fence red, caulked between bottom of fence and black top. Pressure washed black to. Painted rink surface white to help with making Ice.

MUSEUM: Shut off water and winterized bathroom. Took sign down and put inside for seasons.

SKI HUT BUILDING: Put motion lights in at top of stairs. Started cleaning building once a week. Ordered cleaning supplies for building.

TOWN BUILDINGS: Went around with New York Fire and Signal to check smoke detectors and fire extinguishers in all Town buildings.

Flower Barrels: Picked up all in Indian Lake and Blue Mt. Lake and stored at Ski Hut for now. Flower boxes from hut also.

SNOWMOBILE TRIALS: Cut blowdown on Head Quarters trail from Ranger Station in Moose River to Arctic Cat shop in Town. Hauled several loads of fill to fix washouts. Took excavator in to fix ruts from a logging operation. Fixed washout on River trail and cut blowdown out.

Bruce Wells – October 7, 2014

Local Override Law

Local Law No 1 of the year 2014
Town of **Indian Lake**, County of **Hamilton**

A local law to override the tax levy limit established in General Municipal Law 3-c

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of **Indian Lake**, County of **Hamilton**, pursuant to General Municipal Law § 3-c, and to allow the Town of Indian Lake, County of Hamilton to adopt a town budget for (a) town purposes (b) any other special or improvement district governed by the town board for the fiscal year **2015** that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of **Indian Lake** County of **Hamilton** is hereby authorized to adopt a budget for the fiscal year **2015** that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

40 Long Alley
Saratoga Springs
NY 12866

p: 518-587-8100
f: 518-587-0180
www.thelagroup.com

September 24, 2014

Supervisor Brian Wells
P.O. Box 730
Indian Lake, NY 12842

RE: Methods to Reduce Expenses and Increase Revenue

Dear Supervisor Wells,

The LA Group has been providing quality service to communities in upstate New York for 40 years. The strength of our firm is our ability to provide responsive, quality service to our clients. In that regard, we are pleased to introduce a new and common-sense based approach to assist in the delivery of efficient and productive municipal services to your residents.

The age of the tax cap has placed unprecedented pressure on municipal budgets. Often times year-to-year increases in real property tax revenue is capped at one to two percent while, at the same time, expenses relating to health care coverage and the local government share of pension costs continue to rise sharply. The net effect is an increasingly challenging environment to adequately fund municipal services.

In keeping with our tradition of supplying responsive professional services to our clients, The LA Group has developed a set of services that is intended to build back practicality and efficiency in the provision of local services to residents.

Our proposal begins with a no cost evaluation of your community as a means to gauge the current status of demographic, fiscal and regulatory affairs and identify areas that may need improvement.

What does the evaluation consist of and what is the purpose? To understand the process by which sustained and meaningful improvement can occur, the strengths and needs of your community need to be assessed. To do so, we are proposing to conduct an evaluation of your community at no cost. The evaluation will span a range of topics from local government operations to demographic trends. To begin the process we will meet with you at your convenience and discuss the operations of the local government including the range of services offered, the size and scope of departments, the level of participation in various state and federal funding programs, and the degree to which local regulations are up-to-date and meeting the needs of the community's residents. In addition to the information gained from our discussion we'll collect some base line demographic data on your community. Data relating to historic, current, and projected levels of population, and household income will be compiled as well as past and current real property valuation and existing land use. A brief evaluation identifying areas of strength and areas where there may be opportunities for improvement will be conducted. The results of this evaluation will be a summary of existing municipal services, fiscal trends, local regulations, demographic conditions and where there are opportunities for improvement. The intent is to provide initial insight as to appropriate next steps in consideration of the identified opportunities.

Once the evaluation is performed, what services are offered to address the identified needs?

We have developed a set of services that focuses on methods to control costs while regularly monitoring performance metrics so that proactive, rather than reactive decisions are made to address community needs. These services include:

- Capital Improvement Plans [CIP'S] - CIPs can play a critical role in minimizing unforeseen cost increases associated with large or regularly needed equipment purchases. The implementation of capital planning practices can relieve pressure from spikes in expenditures by spreading anticipated costs over the useful life of the building/equipment while minimizing the need to bond as the cost for new purchases are made from established cash reserves.

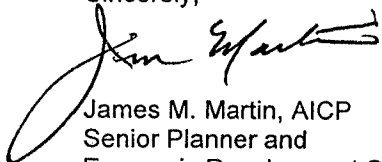
- Staff utilization and succession planning - A review of staffing levels, longevity and job titles is performed to gauge maximum efficiency and identify where consolidation might occur, shared services that could be utilized or privatization might be considered.
- Regular evaluation of fiscal expenditures and demographic characteristics - Municipal revenue and expenditures; demographic elements such as population and household income; and the pace of residential, commercial and industrial contraction/development are indicators of the direction of the community. These elements should be consistently monitored and changes in trends understood so that proper revisions to budgets and the local regulations can be made proactively.
- Cost of services analysis - This analysis provides a realistic understanding of how growth impacts local government revenue and expenses, what types of land uses yield positive growth in revenue and what types of public services are the most costly.
- Month-to-month municipal planning service to local boards - We can provide targeted advisory services to municipal boards and committees to assist with plan review and application processing, while reducing staff costs and assuring a thorough and timely review process is maintained. This service is not based upon a costly annual contract or monthly retainer. Rather, we are on call and accessed as needed. Therefore, cost is only incurred when a specific request is made.
- Hazard mitigation planning - Response preparedness is fundamentally important during "peace time," or that period between severe storms and natural disasters. Hazard Mitigation Grants (HMGP), administered by the State, is an opportunity to plan ahead and protect important infrastructure. Our staff, with experience in FEMA related disaster response, HMGP, sustainability and natural stream design is prepared to assist municipalities with these creative and sustainable solutions.

In addition to these services we have a full range of more traditional municipal planning services that can be accessed as needed to complement the services listed above. These services include:

- Preparation of plans and plan revisions of the local regulatory code - As controlling costs becomes more of a focus and funding is increasingly scarce, communities are focusing on practical, targeted methods that address specific needs. Rather than large, costly rewrites of an entire community-wide plan or code we focus on targeted updates and constant monitoring to address changes incrementally.
- Integration of funding assistance for community-based projects - The Consolidated Funding Application (CFA) process in New York State is a method by which program funds are allocated to local communities. Projects that have received funding are projects that are part of the region's integrated strategy. Therefore, we develop long-term strategies that are part of the regional strategy with completion of one phase at a time, one project at a time, thereby increasing affordability of the project and minimizing the local matching share while scoring well in the funding competition.

The above services are practical methods to assist local governments as they strive to meet the day-today needs of the residents they serve. We look forward to having an opportunity to work with you in this manner and will be in contact with you to discuss the referenced evaluation. Thank you for your consideration.

Sincerely,



James M. Martin, AICP
Senior Planner and
Economic Development Specialist
jmartin@thelagroup.com

Contract No. 241-14

AGREEMENT FOR MUNICIPAL SNOW AND ICE CONTROL

PARTIES:

**HAMILTON COUNTY, Acting by and through the
COUNTY HIGHWAY SUPERINTENDENT
Hamilton County Highway Department
2558 State Route 8, PO Box 56
Lake Pleasant, NY 12108**

**TOWN OF INDIAN LAKE
PO Box 730
Indian Lake, NY 12842**

DATE: 9/17/2014

WITNESSETH:

1. WORK/SERVICES TO BE PERFORMED

- A.** Town of Indian Lake agrees to provide, perform and furnish to Hamilton County the work, labor, services and equipment more fully described and set forth in Appendix A & B annexed hereto and made part hereof.
- B.** Hamilton County agrees to provide, perform and furnish to the Town of Indian Lake the work, labor, services and equipment more fully described and set forth in Appendix A & B annexed hereto and made part hereof.

2. CONTRACT TERM

The term of this contract is from November 1, 2014 through October 31, 2015.

3. CONTRACT TERMS AND CONDITIONS

The parties hereto agree that the following terms and conditions are included in, a part of, and incorporated into this agreement:

- X Insurance Requirements – Appendix C
- X Hamilton County Standard Clauses – Appendix D

4. NOTICES

Notices or communications are to be given or directed to either party at its address specified in this agreement, or to such other addresses as either party may from time to time designate by written notice to the other party.

5. ENTIRE AGREEMENT

This agreement, including the Appendices referred to hereinabove, constitutes the entire agreement between the parties; and there are no other agreements, either written or oral, between the parties pertaining to the work/services or the funds encompassed by this agreement.

IN WITNESS WHEREOF this agreement has been executed by the parties hereto to be effective as of the date set forth above.

HIGHWAY DEPARTMENT,

By: _____
Tracy J. Eldridge, Superintendent

HAMILTON COUNTY,

By: _____
William G. Farber, Chairman

TOWN OF INDIAN LAKE,

By: Brian E Wells
Brian Wells, Supervisor

TOWN HIGHWAY,

By: James R. Roblee
James Roblee, Superintendent

APPENDIX A

DESCRIPTION OF SERVICES

Section 135-a of the Highway Law, as amended, provides that the removal of snow and ice from the County Roads, as well as the sanding or other treatment of County Roads for the purpose of removing the danger of ice and snow, may be delegated by the County to the Town by agreement; and the County hereby delegates to the Town, and the Town hereby accepts and agrees to perform, such work to control snow and ice upon County Roads during the term of this agreement.

The Town shall remove snow and ice from all County Roads within and adjacent to said Town, and shall sand or otherwise treat such County Roads for the purpose of removing the danger of snow and ice, to the extent necessary to provide reasonable and safe passage and movement of vehicles over such County Roads. The Town agrees that the work to be performed under this agreement includes but is not limited to the following: (a) removal and disposal of accumulated snow at intersections of one or more County Roads and at other locations along County Roads where necessary or prudent for the safety of public vehicular traffic; (b) cutting of weeps through accumulated buildup of plowed snow along County Roads for purposes of relieving water accumulation on the road surface from snow melt, rain or other sources; (c) such other work as may be necessary for the control of snow and ice on County Roads.

The Town shall furnish adequate, trained and experienced employees to perform such work, as well as provide all necessary equipment, tools and materials, but excluding abrasives (sand) and sodium chloride (rock salt) for the proper performance of this agreement, and such will be performed according to customary approved standards and practices such as the adopted Snow & Ice Control Plan for Hamilton County so as to fulfill the obligations imposed upon the County with respect to snow and ice removal and control on County Roads.

All persons employed by the Town in the performance of this agreement shall be employees of the Town for purposes of the payment of wages, wage deductions, unemployment insurance benefits, social security coverage, retirement membership or credits, and liability for workers' compensation.

In the event the County shall abandon any existing County road or part thereof, or transfers any County road or part thereof to the State Highway System, or add any road to the County road system, the County shall notify the Town of such abandonment, transfer or addition, as the case may be, designating the particular County Road and the mileage thereof which has been added, abandoned or transferred, shall be adjusted accordingly as of the effective date of such addition, abandonment or transfer.

APPENDIX B

SERVICES PROVIDED BY TOWN AND COUNTY

WITHIN THE TOWN OF INDIAN LAKE

The County agrees to provide snow and ice control services on the following Town Roads according to Town snow & ice policies,

Moulton Road (off CR4) –	0.54 centerline miles
Pratt Road (off CR4) –	0.83 centerline miles
Starbuck/Lakeview Road(off CR4) –	1.02 centerline miles
McCormick Road (off Starbuck) -	0.40 centerline miles
Griffin Road (off State Rt 30) -	0.21 centerline miles
Cedar River Road (end of CR12) -	0.80 centerline miles
Total centerline miles -	3.80

The Town agrees to provide snow and ice control services on the following County Roads according to County snow & ice policies,

CR18 (Chamberlain Road) -	2.20 centerline miles
CR19 (Durant Road) -	1.05 centerline miles
Total centerline miles -	3.25

It is acknowledged and agreed by the parties that there are a total of 3.25 centerline miles of County Road the Town will provide snow & ice services for and there are a total of 3.80 centerline miles of Town Road the County will provide snow & ice control services for and the said amount of centerline miles will be considered a equal trade of services and there will be no billing of services by either party.

APPENDIX C
INSURANCE REQUIREMENTS

1. The Town shall procure and maintain during the entire term of the contract the following required insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/\$3,000,000 aggregate, including coverage for liability assumed by contract and for completed operations
 - **Automotive Liability**
\$1,000,000 combined single limit for owned, hired and non-owned motor vehicles
2. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the Town hereby agrees to name the County as an additional insured on the Contractor's Commercial General Liability insurance policy.
3. The policy/policies of insurance furnished by the Town shall contain a 30-day notice of cancellation
4. The Town agrees to indemnify the County for any applicable deductibles.
5. Prior to commencement of work or use of facilities, the Town shall provide to the County proof that such requirements have been met by furnishing certificate(s) of such insurance, and the declarations pages from the policies of such insurance. The failure of the County to object to the contents of the certificate(s) and/or declarations pages, or the absence of same, shall not be deemed a waiver of any and all rights held by the County.
6. All certificates will provide 30 days notice to the County of cancellation or non-renewal.

APPENDIX D
STANDARD CLAUSES FOR HAMILTON COUNTY SNOW & ICE
CONTRACTS

1. Independent Contractor Status

The parties each acknowledge, covenant and agree that the relationship of the Town Contractor to the County shall be that of an independent contractor. The Town, in agreement with its status as an independent contractor, further covenants and agrees that it:

- (a) will conduct itself in accordance with its status as an independent contractor;
- (b) will neither hold itself out as nor claim to be an officer or employee of the County; and
- (c) will not make any claim, demand or application for any right or privilege applicable to an officer or employee of the County, including but not limited to workers' compensation benefits, unemployment insurance benefits, social security coverage or retirement membership or credits.

2. Contractor To Comply With Laws/Regulations

The Town shall at all times comply with all applicable state and federal laws, rules and regulations governing the performance and rendition of the services to be furnished under this agreement.

3. Termination

This agreement may be terminated without cause by either party upon thirty (30) days prior written notice, and upon such termination neither party shall have any claim or cause action against the other except for services actually performed prior to such termination.

Dear Vonnie and The Town of Indian Lake,

Thank you so much for allowing us to use your turf on the school's front lawn on First Day! It provided us with the perfect spot to serve the kids and the community ice cream on a beautiful day.

Thank you for helping us kick off another great year and supporting our school.

Sincerely,
The First Day Team
at
Indian Lake CSD