

**PARKS AND REC. MONTHLY REPORT**  
**December 10, 2015 – January 5, 2016**

**BLUE MT. REST ROOMS:** Picked up garbage every Mon. – Fri. Shoveled and salted when needed. Opened and closed Blue Mt. dam when needed.

**SIDE WALKS:** Checked walks every day and slated when needed.

**HEALTH CENTER:** Fixed curtain in exam room # 3, put new balusters in two rooms and changed blown bulbs. Heat in basement, opened vents for season.

**EQUIPMENT/REPAIRS:** Put cab on 318 JD tractor #2. Fixed ski on skidoo skandic and worked in Polaris. Cleaned served and sharpened chain saws. Welded and repaired work on drags. Changed oil in Black Chevy Pick- up. Put new chain on 6 wheeler.

**EVENTS:** Took tree and decorations down in mini-park.

**LIBRARY:** Fixed heat problem and put new door opener on front door. Opened heat vent in front door entrance.

**SNOWMOBILE TRAILS:** Cut every trail for blow down for 4<sup>th</sup> time this season. Bruce and Tim went on Saturday night to cut trees on Moose River Plains. Went and drained beaver flows that were flooding trails. Started moving rocks by hand and cutting stumps low to the ground on new trail by Artic Cat Shop. Waiting on State to finish rest of the trail. Got signs ready for Upper Head Quarters trail where skidders will be crossing the trail. Waiting on Paper Company to show us spots so we can put signs up.

**B.T.I.:** Filled out all papers and sent in end of 2015 report to Albany with Pam's help. Worked on new land owners permits with Mead.

**SKI HUT GARAGE:** Worked on heat problem. Fixed drain, lights and balusters.

**TOWN HALL:** Built new computer stand for Brian's office. Did work place violence papers for Julie. Fixed door stop in Clerk's office. Plowed Town Hall parking lot where car and van were parked. Picked up Christmas decorations and took care of them.

**PLOWING:** Plowed front and back Ski-Hut and Byron Park when needed and transfer Station when County didn't get there first.

**TOWN BARN:** Worked on heat problem in back- bay. Called around to find somebody to service system.

**AMBULANCE BUILDING:** Fixed water leak in garage. Worked on buzzer problem with Josh and ordered a new system. Waiting to put in.

**VAN PRICES:** Got Van prices on State bid with Pam's help, then took Van to dealerships to get prices with trade in. Whiteman Chevy had the best deal and Board approved the purchase. Waiting on Salesmen to get back to me.

**SKATING RINK:** Blew off and shoveled after every snow storm. Started flooding nights and days when weather lets us.

**Bruce Wells – January 6, 2016**

Month of December 2015  
Mechanic's Report  
Reported by Bill Wells

Put new water pump, alternator and belts on #190 loader

Put rebuilt ram on mini excavator

Put new rear brake pads and rotors on Parks & Rec. dump truck

Changed hydraulic fluid and filters on sidewalk tractor #3320

Serviced #192 loader

Worked on #3320 steering problem

Fixed hydraulic leak on #188 plow

Replaced wires on #181 dump truck for tail lights

Fixed tailgate latch on #181

Got chipper ready for use

Full service done to #188 dump truck

Changed taillight bulbs on loader #190

## TOWN OF INDIAN LAKE HIGHWAY DEPARTMENT

### JANUARY 2016

The month of December was a month without much snow.

We have been busy doing some more cold patching.

We also got a head start on leaf blowing in the Moose River Plains.

Hamilton County Highway and our Town Highway employees started screening sand that was left in our Chain Lakes Pit. We also have started doing some reclamation in the Chain Lakes Pit.

We are removing the island of trees behind the metal pile to make a better place for stockpiling and setting up the blacktop pug mill.

We are also working on checking for streetlights that are not working. If you know of any please let us know at the Town Garage or Julie Clawson at the Town Hall. We need the pole # and the street it's on, and if it is off completely or intermittently.

We did deal with several small snow and freezing rainstorms.

We are continuing to do maintenance on equipment and repairs as needed.

Thank you

Jamie Roblee

Town Highway Superintendent

# **Town of Indian Lake water and wastewater**

## **Report for December 2015**

Testing was completed at all plants daily.

Samples required by DEC and DOH were submitted to the lab.

Sludge was hauled from the Indian Lake water plant to the drying bed at the sewer plant, then the right train in the sewer plant was pumped out and cleaned so we could repair the right clarifier. The sludge was then hauled to Glens Falls.

The main line valve for filter number two in the Blue Mt. water plant needed to be replaced because the seals were bad. We installed a spare valve and sent the bad one to Troy Pumps to be rebuilt.

We hauled a small amount of fill to finish filling in the hole from the old sewer plant.

We helped Bob Laverne install a new sewer line at the Indian Lake Restaurant. We borrowed a camera to see the problem, and to prove it was their responsibility to fix. We strongly encouraged them to put in a grease trap to prevent future problems.

One of the U.V. units at the Indian Lake water plant was in a major alarm and we had to replace the eight U.V. bulbs.

There was a CL17 unit and a chart recorder installed in the Blue Mt. water plant, which required a couple of days and several phone calls to the manufacturer to get working correctly.

The furnace at the Indian Lake water plant went out. Jim Flatt came and got it going for us, until we got to Glens Falls to get the parts we needed.

Thank-you



Kevin King/water and wastewater superintendent

Events/Activities Report  
Indian Lake Town Board  
January 7, 2016  
Reported by Vonnie Liddle

Cycle the Adirondacks – Scheduled next meeting with organizers, town, school and county.

Central Adirondack Ice Fishing Derby – Registering participants. Updated and printed pins. Emailed registered participants regarding cancellation.

Yearly Community Calendar – Updated, printed and folder calendars.

Community Pride Day – Working with Inlet, Speculator and Wells Central School to bring WCS on board.

Lights on for Life Campaign – This is part of the 4 Rivers Alliance work. Handed out tea lights and asked people to sign pledge cards at a basketball game. Bringing awareness to the national campaign of sober driving during the holiday season.

Black Fly Challenge – Facilitated a safety meeting with race organizers, State Police, NYS DOT and Hamilton County Sheriff's Dept.

4 Rivers Alliance of Hamilton County – Attended meeting and accepted appointment to executive committee.

Christmas Decorations – Painting soldiers and candy canes that Parks & Rec cut out. These will replace the old ones.

Millennium Marketing – Attended informational meeting in Lake Placid. Research was done for the Wild Center and shared with stakeholders.

Meeting Attended –Town board, SNOCADE.

Upcoming Events – February 12 – 14, Winterfest. February 15 – 20, SNOCADE. February 27, Snowshoe Softball Tournament.



Indian Lake Community Development Corporation  
PO Box 355  
Indian Lake, NY 12842

December 23, 2015

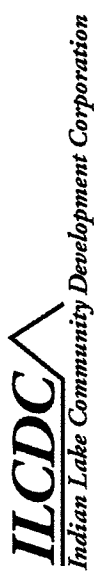
Hello,

You were an advertiser on the 2014 edition of the Indian Lake Town Map, produced by the Indian Lake Community Development Corporation. We are happy to say we have run out of our run of 5,000 and are currently producing the 2016 edition! We would like to offer you the opportunity to, again, place an ad on the map. Enclosed is a copy of the ad sales form which you may use to order your ad. Just fill out the form as directed. We anticipate receiving the new maps in April; they will be distributed around town and available to you in bundles at the Indian Lake Chamber of Commerce.

Thank you!

## Indian Lake Town Map 2016

### Ad Sales Form



The Indian Lake Community Development Corporation is producing display maps which will be placed around town for visitor orientation. The maps will pinpoint all the businesses in town that are 'walk in' purchase locations. We are also producing a printed copy for distribution. We will print the map bi-annually. The reverse side of the map will have 40 spots for advertising opportunities for your business or organization. We will be printing 4,000. We anticipate distributing all of these within two years. Your ad will reach 4,000 ++ potential customers!

Each business card sized spot (numbered from 1-40) is available for:

One spot (2 inches by 3 1/2 inches) costs \$125 for the 2016 edition ☐

Two spots (paired vertically) costs \$225 ☐ ☐

Three spots (vertical) costs \$337.50 ☐ ☐ ☐

Four spots (2 spots by 2 spots) costs \$450 ☐ ☐ ☐ ☐

Yes, I would like to advertise on the Indian Lake Town Map!

Number(s) of ad space(s): \_\_\_\_\_

Cost (see above): \_\_\_\_\_

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Paid by: \_\_\_\_\_

☐ Check (payable to the Indian Lake Community Development Corporation (ILCDC))

☐ Cash

Sold by: \_\_\_\_\_

Please mail check along with a copy of this form to:

Bob Armstrong, Treasurer  
Indian Lake Community Development Corp.  
PO Box 355  
Indian Lake, NY 12842

Please provide a business card for scanning, or artwork sized for the appropriate ad space.  
If you wish, graphic design services can be provided at extra cost by AI Pouch of gra•FIX.  
Please contact AI at 648-0782.

Thank You for your support!

## **TOWN OF INDIAN LAKE HAZARD COMMUNICATION PROGRAM**

### **I. General**

The purpose of this Program is to ensure that the Town of Indian Lake in compliance with the OSHA Hazard Communication Standard (HCS) 29 CFR1940, 1200.

All Department Heads, per department, referred to in this program as the Program Administrator for the departments they are in charge of, will be the overall coordinator of the facility program acting as the Representative of the Town of Indian Lake Town Board, who has overall responsibility.

In general, each Employee in the facility will be appraised of the substance of the HCS (Hazard Communication Standard), the hazardous properties of chemicals they work with, and measures to take to protect themselves from these chemicals.

### **II. List of Hazardous Chemicals.**

The Program Administrator will maintain a list of all Hazardous Chemicals used in the facility, and update the list as necessary, such as when new Hazardous Chemicals are received at the facility. The list of Hazardous Chemicals is maintained within the individual departments\_\_\_\_\_.

### **III. Material Safety Data Sheets (MSDS's)**

The Program Administrator will maintain and MSDS library on every substance on the list of Hazardous Chemicals at: \_\_\_\_\_. The MSDS will consist of a fully completed OSHA Form 174 or equivalent. The Program Administrator will ensure that each work area or shop maintains an MSDS for Hazardous materials used in that area. MSDA's will be readily available to all Employees.

The Program Administrator is responsible for acquiring and updating the MSDS book. The Program Administrator will review each MSDS for accuracy and completeness and will consult with the Manufacturer of the Chemical if more information is needed. All new procurements for the facility must be cleared by the Program Administrator. Whenever possible, the least Hazardous substance will be procured.

MSDS's that meet the requirements of the HCS must be received at the facility either prior to, or at the time of receipt of the first shipment of any potentially Hazardous Chemical purchased from a vendor. It may be necessary to discontinue procurements from vendors failing to provide approved MSDS's in a timely manner.

### **IV. Labels and Other Forms of Warning**

The Department Head for each department will be referred to in this program as the Labeling Coordinator and is designated to ensure that all Hazardous Chemicals in the facility are properly labeled. Labels should list the chemical identity, appropriate hazard warnings, and the name and address of the manufacturer, importer or other responsible party. The Labeling Coordinator will refer to the corresponding MSDS to verify label information. Immediate use containers, small containers into which



materials are drained for use on that shift by the Employee drawing the material, do not require labeling. To meet the labeling requirements of the HCS for other in-house containers, refer to the label supplied by the manufacturer. All labels for in-house containers will be approved by the Labeling Coordinator prior to their use. The Labeling Coordinator will check on a monthly basis to ensure that all containers in the facility are labeled and that the labels are up to date.

## **V. Training**

Each Employee who works with or is potentially exposed to Hazardous Chemicals will receive initial training on the HCS and the safe use of those Hazardous Chemicals. Additional training will be provided for Employees whenever a new hazard is introduced into their work area. Hazardous chemical training will be conducted by the Department Head of each department.

### **The training will emphasize these elements;**

- A summary of the standard and this written program;
- Hazardous Chemical properties including visual appearance and odor and methods that can be used to detect the presence or release of Hazardous Chemicals;
- Physical and health hazards associated with potential exposure to work place chemicals;
- Procedures to protect against hazards, e.g., personal protective equipment, work practices, and emergency procedure;
- Hazardous Chemical spill and leak procedures; and
- Where MSDS's are located, how to understand their content, and how Employees may obtain and use appropriate hazard information.

The Program Administrator will monitor and maintain records of Employee training and advise the facility manager on training needs.

## **VI. Contractor Employers**

The Program Administrator, upon notification from the Town Supervisor or other personnel, will advise outside contractors of any Chemical hazards which may be encountered in the normal course of their work on the premises.

## **VII. Non-Routine Tasks**

The Town Supervisor or other personnel contemplating a non-routine task, e.g., boiler repair, will consult with the Program Administrator and will ensure that Employees are informed of chemical hazards associated with the performance of these tasks and appropriate protective measures. This will be accomplished by a meeting with the Town Supervisor and the Program Administrator with affected Employees before such work is begun.

## **VIII. Additional Information**

This program will be updated as needed to comply with any new laws that are deemed necessary by the New York State Department of Labor.



## TOWN OF INDIAN LAKE

P.O. Box 730 Pelon Road  
Indian Lake, Hamilton County  
New York 12842

Phone: (518) 648-5885

Fax: (518) 648-6227

# Annual Audit of Account

## Town Clerk's Account

I, Brian E Wells, Supervisor of the Town of Indian Lake, due hereby attest that I have checked and Audited the Town Clerk's bank account, Receipt Book and transactions for the Town Clerk accounts, on January 6, 2016.

I attest to the fact that all documents, transactions, receipts and deposits are up to date, well maintained and accounted for.

Signature: Brian E Wells

Town of Indian Lake Supervisor